

**STATE OF NEW JERSEY
DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT**

**SOLICITATION OF LETTERS OF INTENT
TO ORGANIZATIONS INTERESTED IN DEVELOPING
A NEW JERSEY TECHNOLOGY CENTER**

Posted Date: **September 24, 2008**

Response Date: **October 31, 2008**

OVERVIEW

The BRAC 2005 decision will result in the closure of Fort Monmouth, New Jersey by September 2011. While the current members of Fort Monmouth's highly-skilled, technically-expert civilian workforce will be subject to a transfer of function to Aberdeen Proving Ground (APG) in Maryland, some of these workers will not choose to move to APG. The expertise of employees who choose not to relocate could be leveraged to create a Technology Center in the Fort Monmouth region. At such a Technology Center a core group of former Fort Monmouth employees could continue to apply their skills and knowledge to solve problems in a focused team environment, after the closure of Fort Monmouth.

As a workforce and economic development initiative, the State of New Jersey wishes to foster the growth of a Technology Center that will make productive use of the expertise of a team of highly-skilled former Fort Monmouth workers remaining in New Jersey and other recruited experts (the "Center staff team"). The Technology Center will provide a centralized employment opportunity for those workers who choose not to relocate to Maryland after the closure of Fort Monmouth, thus enabling New Jersey to avoid the degradation of this region's concentrated high-technology knowledge base.

The New Jersey Department of Labor and Workforce Development (NJ LWD) is seeking Letters of Intent from non-profit organizations that are interested in competing for a Workforce Development Planning Grant. These funds will be provided for the planning and implementation of the Technology Center located in the Fort Monmouth region.

EXPECTATIONS OF RESPONDENTS

1. The non-profit entity selected to receive a workforce development grant will be expected to have vast high-technology, communications development and support experience and the ability to successfully bid and manage large public and private contracts.
2. The non-profit entity selected to receive a workforce development grant must have the ability to interface with Federal, State and local governments, academia and private industry.
3. In addition to high-technology communications experience, the non-profit entity selected to receive a workforce development grant will have ties to academia in order to provide continuing education and training to the high tech workforce.
4. The non-profit entity selected to receive a workforce development grant will be required to pursue opportunities through contracts with both public and private sector entities that will allow for the development and greatest use of the specific technology skills of the employees of the Technology Center staff team.

Specifically, the non-profit entity selected to receive a workforce development grant will foster the development and maximize the productive use of the skills of the Technology Center staff team's high-technology workforce in at least two ways:

- a. The Technology Center will form partnerships with private sector businesses and academic institutions to pursue private commercial contracts aligned with the skills of the workers in the staff team. The entity should present plans demonstrating a focus on Research and Development of new commercial Command, Control, Communications, Computers, Intelligence, Surveillance, and Reconnaissance (C4ISR) products to establish new lines of business in the commercial market.
- b. The Technology Center will pursue federal, state and local government contracts. Such contracts could include, but would not be limited to:
 - NJ State Office of Information Technology
 - NJ State Police
 - NJ Office of Homeland Security and Preparedness
 - NJ Motor Vehicle Commission
 - Port Authority of New York/New Jersey
 - Agencies of the federal government including the military

One element of the pursuit of such government contracts will be for the Technology Center to seek consideration as a possible source to provide future C4ISR support to the U.S. Army. The scope of any future Army C4ISR support contract requirements will not be determined until 2010; however, the Army has indicated to the State of New Jersey that, while the exact scope remains undetermined, it anticipates, subject to applicable law and regulations, procuring C4ISR support through a Mission Transition Assurance Contract. If the Technology Center were awarded such an Army C4ISR support contract, it could allow a select group of Fort Monmouth employees who currently perform highly skilled tasks related to the Army's C4ISR mission, and who choose not to relocate to APG after the closure of Fort Monmouth, to remain in New Jersey to provide such C4ISR support.

INSTRUCTIONS TO RESPONDENTS

NJ LWD invites responses from all capable and qualified sources including but not limited to, private or public 501(c)3 organizations that have experience in, high technology management, large federal, state and local government contracts, the high technology communications field, military and commercial applications, and workforce training. Universities, colleges and other non-profit academic institutions, as well as private industry with affiliated 501(c)3 organizations are encouraged to apply.

All submissions must be received no later than **October 31, 2008 4:30 pm** by Amy Fitzgerald, BRAC Coordinator, NJ Department of Labor and Workforce Development, 7th Floor, P.O. Box 933, Trenton, New Jersey 08625-0933. ***No fax copies will be accepted.***

All Letters of Intent must be no more than 10 pages and must include the following:

- A completed cover page (page # 5 of the RFI)
- An overview of the non-profit organization; planned structure including an overview of planned Board of Directors, Public/Private Partners and Officers, affiliations, and resumes of principals outlining experience detailed above
- Overview of proposed partnerships with academia to provide on-going training to the workforce
- A sample first-year business plan for setting up the Public/Private Partnership including a sampling of public and private contract opportunities and a proposed budget for the use of the planning grant.

POINT OF CONTACT FOR QUESTIONS

Amy Fitzgerald
BRAC Program Coordinator
New Jersey Department of Labor and Workforce Development
Tel. 732-935-5965 or e-mail at amy.fitzgerald@dol.state.nj.us

**New Jersey Department of Labor and Workforce Development
Response to Solicitation of Letters of Intent to Organizations Interested
in Developing a New Jersey Technology Center
Announcement Date: September 26, 2008
Response Date: October 31, 2008**

Name of Responding Organization: _____

Address: _____

Primary Contact

Name: _____

Phone: Office _____ **Cell** _____