

APPLICATION FOR
STATIONARY, POWER AND REFRIGERATION
ENGINEER, BOILER AND SPECIAL OPERATOR
LICENSES ISSUED BY

State of New Jersey
Department of Labor and Workforce
Development

Division of Public Safety and
Occupational Safety & Health
Bureau of Boiler and Pressure Vessel
Compliance

1 John Fitch Plaza, 3rd Floor

PO Box 392

Trenton, NJ 08625-0392

Email: BPVRCompliance@dol.state.nj.us

INSTRUCTIONS FOR COMPLETING APPLICATION

NOTE: APPLICANTS SHALL ONLY PROVIDE INFORMATION THAT IS LEGAL AND THAT IS LEGITIMATE

SECTION A

1. Please print your first name and then your last name.
2. Enter your **valid** social security number.
3. Enter your home mailing address.
4. Enter your home telephone number.
5. Enter the city where you currently are residing.
6. Enter the state where you are now living.
7. Enter the zip code of the city in which you are currently residing.
8. Enter the municipality where you reside.
9. Enter the county of the municipality.
10. Enter your date of birth.
11. Under the requirements of N.J.S.A. 34:7-2 and 2.1, an applicant must be a citizen of the US or have declared an intention of becoming a citizen.
12. Select an examination location where you wish to be tested. *See document "List of Examination Test Sites"*

SSN: EACH APPLICANT IS REQUESTED TO PROVIDE HIS OR HER SOCIAL SECURITY NUMBER ON THIS APPLICATION TO ASSIST THE COMMISSIONER IN THE ENFORCEMENT OF THE PROVISIONS OF N.J.A.C. 12:90-8.18(c). EACH SOCIAL SECURITY NUMBER MAY BE USED AS AN IDENTIFIER IN THE COMPUTERIZED RECORDKEEPING SYSTEM TO AID IN THE PROCESSING OF APPLICATIONS AND TO ENSURE VALIDITY OF INFORMATION. EACH SOCIAL SECURITY NUMBER SHALL REMAIN CONFIDENTIAL TO THE DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT AND IS NOT STORED OUTSIDE THIS SYSTEM. ANY FALSIFICATION OF THE SSN OR OTHER INFORMATION SUPPLIED BY THE APPLICANT OR OTHERS WILL RESULT IN PROSECUTION TO THE FULLEST EXTENT OF THE LAW.

SECTION B

1. Indicate the license classification and grade you are requesting based upon your eligibility. (**Example: Boiler operator low pressure; 2C Refrigeration, 1C Power Engineer**)
2. If you currently have a Stationary, Power, Boiler Operator or Refrigeration license in the State of New Jersey check **YES** and fill out the rest of this section, and then go to Section C. If you checked **NO**, "SKIP" to Section C.

SECTION C

The owner or designated responsible senior manager for the plant facility employing the applicant signs this portion of the application as the person directly responsible for the plant equipment listed in *Section F* of the application. This section must be completed in its entirety. Any noncompliance in this section will result in immediate rejection of the applicant.

SECTION D – *Note: Low Pressure license must skip to Section "E". Only Licensed Stationary Engineers may endorse this section.*

IF YOU ARE APPLYING FOR A STATIONARY, REFRIGERATION, POWER ENGINEER OR A HIGH PRESSURE BOILER OPERATOR'S LICENSE, THE NJ ENGINEER'S ENDORSEMENT IS REQUIRED FOR THIS SECTION, UNLESS THE CONDITION INDICATED IN #1 BELOW IS TRUE OR YOU HAVE BEEN TRAINED THROUGH AN APPROVED FEDERAL OR STATE APPRENTICESHIP PROGRAM.

1. If your equipment capacity only requires a boiler operator high-pressure in-charge license, (a black seal high pressure in-charge needed over 100 Bhp but not over 500 Bhp), endorsement from the senior management identified in "Section C" of the application is acceptable. When this is the case, skip to "Section E". **All other applicants must complete this section and meet the requirements as specified.**
2. If the signed NJ Engineer's endorsement is not obtained, one of the following alternatives must accompany and be attached to the application.
 - A. A Marine Engineer's license indicating the applicant's experience and documented by trip discharges.
 - B. Boiler operator experience from another jurisdiction may be considered. Attach all supporting documentation.
 - C. Engineers or boiler operator experience from the U.S. Armed Forces or Merchant Marine with discharge papers and evidence of the required training in engineering. Supply copies of DD-214 or trip discharges as appropriate with application.
 - D. Written statements from one or more former or present employer signed on company letterhead, by management responsible for the equipment facility. The statement must provide information that is detailed and specific for determining eligibility.

SECTION E

In this statement of experience section, you shall list the actual operating experiences obtained for the classification and grade requested for an original or upgrade license. Only pertinent, applicable and full-time experience shall be listed. This experience shall have been completed within seven years of filing this application. Failure to indicate experience will result in rejection of the application. (See N.J.A.C. 12:90-8.2(c) for eligibility details). **Incomplete or outdated applications shall not be accepted.**

SECTION F

List the details of the equipment operated as listed. Failure to complete the required information will result in rejection of the application. (See N.J.A.C. 12:90-3.3 to 3.10 and N.J.A.C. 12:90-8.2 to 8.13 for eligibility details). *NOTE: For purposes of licensing, the "input capacity" must be used.*

SECTION G

The application shall be signed and notarized. Any applications not notarized will be sent back to the applicant. Any incomplete or falsified information shall lead to the cancellation of application. Pursuant to N.J.A.C. 12:90-8.18(e) any person using fraudulent means to obtain a license may be subject to prosecution and/or a penalty not less than \$500 nor more than \$5,000. A license acquired through fraud shall be invalid and could result in criminal prosecution of the participating parties.

SUBMITTAL OF APPLICATION

If this is your first license in New Jersey, the non-refundable application fee of **\$100** must be forwarded with your application. If you are applying for an upgrade or additional classification, the fee to submit is **\$80**. The check or money order should be made payable to the **Commissioner of LWD** and be attached to the application. **CASH IS NOT ACCEPTED.** The processing time for an application is approximately 4 to 6 weeks. After the application has been reviewed and approved, the applicant will be notified when and where to appear for examination, if eligible. Failure to appear for an examination will result in cancellation of the application without a refund of the application fee. **Proof of identity in the form of a photo I.D. will be required at the time of examination.** Questions concerning this application should be directed to (609) 292-2345; by fax to (609) 984-1577 or email BPVRCCompliance@dol.state.nj.us and forward the application and fee by mail to:

New Jersey Department of Labor and Workforce Development
Division of Public Safety and Occupational Safety & Health
Bureau of Boiler and Pressure Vessel Compliance
P.O. Box 392
Trenton, NJ 08625-0392
Phone: (609) 292-2921

**APPLICATION
STATIONARY/POWER/REFRIGERATION ENGINEER
BOILER AND SPECIAL OPERATOR LICENSE
NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
DIVISION OF PUBLIC SAFETY & OCCUPATIONAL SAFETY & HEALTH
BUREAU OF BOILER AND PRESSURE VESSEL COMPLIANCE
P.O. BOX 392
TRENTON, NJ 08625-0392**

\$100.00 _____
 \$80.00 _____
 \$40.00 _____

¹Date Rec'd: _____
¹Date Ret'd: _____
²Date Rec'd: _____
²Date Ret'd: _____
³Date Rec'd: _____
³Date Ret'd: _____

DATE EXAMINED	RECALL	PPD	DNA

Applicant Number on Exam Roster

○ ○ ○ ○ ○

Reinstate App. Yes No Initials/Date: _____

Cancel App. Yes No Initials/Date: _____

Reader/Interpreter Requested: Yes No
 If "Yes" Valid Affidavit Must be Attached to
 Application for Review and File.
 Affidavit Record No. _____

PPD = Postponed on Date indicated DNA = Did Not Appear on Date Indicated

LICENSE ISSUED: YES NO **LICENSE NUMBER ISSUED:** _____

CLASSIFICATION/GRADE: _____ **TEST LOCATION:** _____

(Applicant: DO NOT WRITE ABOVE THIS LINE)

SECTION A

PLEASE PRINT OR TYPE ONLY LEGAL INFORMATION

¹Name: _____ ²Social Security Number: _____
³Home Address: _____ ⁴Phone Number: _____
⁵City: _____ ⁶State: _____ ⁷Zip Code _____
⁸Municipality: _____ ⁹County: _____ ¹⁰Date of Birth: _____
¹¹Are you a U.S. Citizen? Yes No (If No, provide proof of your intention to become a citizen in accordance with N.J.S.A. 34.7-2.1)
¹²Exam Locations: Trenton Neptune Randolph West Caldwell Vineland (Check the exam location where you desire to be tested. If applicant does not pick a location, one will be assigned based upon your home address. (For the address of an examination test site, see *Listing of Examination Test Sites*)

NOTE: THIS APPLICATION IS A LEGAL DOCUMENT; FALSIFICATION OF ANY SECTION COULD LEAD TO CRIMINAL PROSECUTION.

SECTION B

¹The classification and grade requested _____ . See N.J.A.C. 12:90-8.3

²**DO YOU CURRENTLY HOLD A STATE OF NEW JERSEY STATIONARY ENGINEER OR BOILER OPERATOR'S LICENSE**
PLEASE CHECK ONE BOX YES (If YES fill in spaces below) NO (If you checked NO, "SKIP" to SECTION C)

I, the applicant now hold license number _____, issue number _____, which expires on _____,
 And; is of the following classification and grade _____. I have held this license for _____year(s) _____months.

SECTION C

MANAGEMENT ENDORSEMENT: The below-signed owner or senior management representing the owner of the equipment, hereby vows that the equipment listed in Section "F" is owned by the below named company and is located at the facility specified on this application. Furthermore, the applicant is an employee of the below listed company and has obtained the necessary experience by being trained and/or have operated the specified equipment as required by N.J.A.C. 12:90-8.2.

_____ **Signature** _____ **Name Printed** _____ **Date**

_____ **Title** _____ **Company Name** _____ **Phone Number & Extension**

IF YOU ARE APPLYING FOR A LOW PRESSURE BOILER OPERATOR'S LICENSE, GO TO SECTION "E", ALL OTHER LICENSES CONTINUE TO SECTION "D"

SECTION D – Note: Low-Pressure license must “SKIP” to Section “E”. Only Licensed NJ Engineer Classifications, from Blue up to Gold Seal endorse this Section. Such Endorsement Confirms the Experience of applicant for equipment found in Stationary, Power Engineer, and High Pressure Plants.

I, the undersigned New Jersey Operating Engineer (holding a current license), personally know this applicant, and have examined this application and vouch for the statements. My signature confirms that the applicant has qualified under the specific eligibility rules and regulations.

	<u>Signature of Engineer</u>	<u>License Expiration Date</u>	<u>License No.</u>	<u>Class/Grade</u>	<u>Work Phone Number</u>
(1)	_____	_____	_____	_____	_____
(2)	_____	_____	_____	_____	_____

SECTION E

Company Employed With where Experience Was Gained	Address, City where Equipment is Located	*Title Served While Gaining Experience with Company	Experience Gained <i>Indicate Type of Plant Power, Cogen, Steam, Hot Water or Refrigeration</i>	Begin Date of Experience Gained	End Date of Experience Gained	Total Experience Years or Months

***NOTE: TITLE SERVED AS MUST BE SPECIFIC TO ELIGIBILITY IN N.J.A.C. 12:90-3.3 to 3.10 and N.J.A.C. 12:90-8.2 to 12:90-8.13**

SECTION F OPERATING ELIGIBILITY & EQUIPMENT OPERATED MUST SATISFY LICENSE CLASSIFICATION REQUIREMENTS

NJ Jurisdiction Number(s) of Equipment License Required for: **(MANDATORY)**
(Note: Only Applicable in New Jersey. Include NJ Jurisdiction Number of All Interconnected Equipment Comprising the System; Number in Top Left Corner of Certificate of Inspection)

Mfg. of Equipment (Boiler, Fired PV, HRSG, Prime-Mover, Cogen. or Refrig. Plant): _____ Total Found in Plant: _____

Total Interconnected Input Capacity of Equipment _____ Btu/hr, kW-input, lbs/hr (Circle the Rating)

Min and Max Safety Valve(s) Setpoint: _____ psi/ Max Safety Valve(s) Cap. _____ Lbs/hr or Btu/hr (Total)

MAWP of Equipment: _____ psi. Operating Pressure: _____ psi. Type of Fuel Burned: _____ Use: _____

IF A STEAM TURBINE IS PART OF SYSTEM, COMPLETE THIS LINE: HP/Throttle Capacity: _____

Condensing Turbine – 1st Stage and Exhaust press. _____ Psig/ _____ in. Hg. Noncondensing Turbine – Bkpress. _____ psig. Temp. _____

Refrigeration Plants Must Also Complete this section: (NOTE: *Obtain from the Equipment Manufacturer or ANSI/ASHRAE Standard 34)

*Refrigerant Number: _____ (Ex: R-22) *Refrigerant Safety Group: _____ (Ex: A1,B2,A3) *System Classification: _____ (Ex: Direct, Indirect)

Compressors in System: _____ Tons of Refrigeration Capacity: _____ Tons Refrigeration System Use: _____

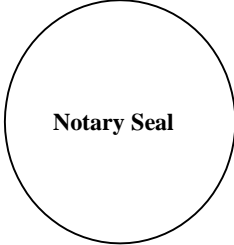
SECTION G

Being knowledgeable of the eligibility requirements as outlined in N.J.A.C. 12:90-8.4 to N.J.A.C. 12:90-8.13, I submit this application for a license in accordance with my experiences stated above in **SECTION E** of this form and N.J.S.A. 34:7-2 and 6.

I swear that the statements and endorsements given are true.

_____ Subscribed and sworn to before me
 Applicant's Signature/Date this ____ day of _____ 2 _____

_____ Notary Public



Notary Seal

BUREAU OF BOILER & PRESSURE VESSEL COMPLIANCE

LIST OF EXAMINATION TEST SITES

(For Information Purposes Only – Not Part of Application)

Test Location and Address	Site Identifier
Monmouth County One-Stop Career Center 60 Taylor Avenue Neptune, NJ 07753	NPT
*The Training Center Avis Building 60 South 31st Street Kenilworth, NJ 07033	KEW
**International Union of Operating Engineers Local 68-68A-68B 850 North Franklin Blvd. Pleasantville, NJ 08232	PSV
Morristown County One-Stop Career Center 13 Emery Avenue Randolph, NJ 07869	RD
State of New Jersey Department of Labor and Workforce Development Division of Public Safety and Occupational Safety & Health Bureau of Boiler and Pressure Vessel Compliance 1 John Fitch Way, 3rd Floor Trenton, NJ 08625	TR
Cumberland County One-Stop Career Center 275 North Delsea Drive (Route 47) Vineland, NJ 08360	VL
Burlington County One-Stop Career Center 795 Woodlane Road Westampton, NJ 08060	BRT
**International Union of Operating Engineers Local 68-68A-68B 14 Fairfield Place West Caldwell, NJ 07006	WCW

**This test site is for those enrolled at this facility.*

*** This examination location is used to administer exams to IUOE members and to the public, so please select this site if you live where this location is closer to your home or work address.*